



YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	VISAKHA INSTITUTE OF ENGINEERING & TECHNOLOGY
• Name of the Head of the institution	DR.V.SRIDHAR PATNAIK
• Designation	PROFESSOR
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	08912892902
• Mobile no	6303211772
• Registered e-mail	pricipal@vietvsp.com
• Alternate e-mail	iqac@vietvsp.com
• Address	Narava, 88th division
• City/Town	GVMC,Visakhapatnam
• State/UT	Andhara Pradesh
• Pin Code	530027
2.Institutional status	
• Affiliated /Constituent	JNTUK,Kakinada
• Type of Institution	Co-education
• Location	Rural

• Financial Status	Self-financing				
• Name of the Affiliating University	AICTE, New Delhi				
• Name of the IQAC Coordinator	Dr.B.Srinivasa Rao				
• Phone No.	9394857890				
• Alternate phone No.	08912892930				
• Mobile	9247502000				
• IQAC e-mail address	iqac@vietvsp.com				
• Alternate Email address	iqac.viet@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year))	www.vietvsp.com/2020-21.html				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	www.vietvsp.com/AC2020-21.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B++	2.96	2019	18/09/2019	15/08/2021
6.Date of Establishment of IQAC			14/09/2015		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	Nil	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			No File Uploaded		

9.No. of IQAC meetings held during the year	2	
<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> • If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
<p>1.Regular meetings of Internal Quality Assurance Cell (IQAC) 2. All teachers are encouraged to take part actively in research work. They are encouraged to send proposals for major and minor research projects of UGC, DIST etc 3. Robust Mentor Mentee System 4. Best practices such as No Vehicle Day, Sapling Plantation, Rain Water Harvesting and Green, Clean Plastic Free Campus Women empowerment. 5.The IQAC ensures a regular attendance of students and teachers round the year 6. The IQAC regulates the arrangements for holding seminars, workshops etc. by individual departments to upgrade the knowledge base of the student</p>		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		

Plan of Action	Achievements/Outcomes
Academic and Admin Audit	All programmes were organized under the leadership of various departments to enhance the Soft Skills, Language and Communication skills, Computing/ICT Skills and Life Skills of the students. Career Counseling /Guidance/Training for Competitive Examinations/Placement were conducted in the college through Career Guidance and Placement Cell and various departments IQAC has put in place a mentoring policy that involves all full-time teachers.
Training Programmes	To review about college from different stake holder and quality improvement
Computer and IT departments are planning to motivate UG PG students to join online learning platforms, use smart phone as a learning tool.	Monitoring of Curricular & Co-curricular Activities
13. Whether the AQAR was placed before statutory body?	No
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
Nil	Nil
14. Whether institutional data submitted to AISHE	
Year	Date of Submission
2020	29/03/2021
15. Multidisciplinary / interdisciplinary	

The Vision of the National Education Policy, to provide high-quality education to develop human resources in our nation as global citizens, is well taken by VIET. A discussion among the faculty members was initiated on the key principles of NEP such as diversity for all curricula and pedagogy with technological innovations in teaching and learning, encouraging logical decision-making and innovation, critical thinking and creativity. In view of the NEP, VIET has initiated new interdisciplinary centres integrating different departments in addition to the existing inter/multidisciplinary research and academics. Academic programmes are redesigned to include Multidisciplinary /Interdisciplinary courses as electives. All programmes are designed in such a way that students get maximum flexibility to choose elective courses offered by other Departments. It can be said that our college is proactively working towards implementation and suggestions given in the NEP. The fundamental aim of the National Educational Policy (NEP-2020) for higher education is to stop higher education fragmentation by transforming these institutions into massive interdisciplinary universities, colleges and higher education institutions as Knowledge Hubs. The purpose of VIET, according to NEP standards, is to be accredited by the National Assessment Accreditation Board (NAAC) with a satisfactory grade and to strive for autonomy. In addition, the college's curriculum can contain multidisciplinary programmes. Our Institution, as part of its commitment to holistic and multidisciplinary education, has launched a value-based course on Ethics for B.Tech, M.Tech & MBA. Life skills, as well as yoga sessions for all students, are conducted on campus. Additionally, our students take part in community outreach initiatives such as organizing health clinics, blood donation camp and counselling among other things.

16.Academic bank of credits (ABC):

Academic bank credits are a key component of the NEP-2020 that academic institutions must implement. Integrating Higher Educational Institutions in a globalised space is critical and urgent as we move forward. We have already implemented for our students to take online courses through National schemes like SWAYAM, NPTEL, Coursera etc, and are considering credits earned against elective courses.

17.Skill development:

In comparison to other nations, the outcome of the 12th five-year plan predicted that just 5% of Indian workers in the 19-24 age bracket got formal vocational education. The extension of vocational education in India is critical for hastening skill development. The NEP 2020 foreshadows a possibly explosive increase in skill

development in the country through vocational education. All Higher Educational / Educational Institutions were expected to provide vocational education as part of their curriculum. Over the next few years, vocational education will be gradually integrated into schools and universities. VIET would walk on with an aim to ensure young students' empowerment and cater to the engineering demands, VIET has a specific plan to follow : 1. In R20 regulation skill courses are introduced in all branches of engineering, with a focus on social inclusion and inclusive education 2. In the R19 regulation also skill course is introduced in all branches of engineering 3. To develop workplace related skills and attitudes through internship and on the-job training 4. To focus on the inclusion of good practices and innovations in teaching-learning 5. Facilitating horizontal mobility of vocational students 6. To collaborate with industries for imparting practical skills and hands-on experience and design industry-relevant courses 7. To introduce new learning methods and digital tools, like Massive Open Online Courses (MOOC) and flipped classrooms for training and empowering teachers 8. Developing and implementing a holistic assessment and evaluation system. 9. To measure the achievements of learning outcomes through various tools and methods as defined by an outcome-based education system for 360-degree assessment and evaluation of students.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The promotion of Indian arts and culture is beneficial not only to the country but also to individuals. Because engineering is a professional course, using English as a medium of communication and conducting coursework in all engineering programmes is required. The institution, on the other hand, commemorates significant dates and hosts activities in regional languages to instil a sense of regional pride. Republic Day and Independence Day are two examples of celebrations where students are addressed in their native languages. Engineers' Day and Teacher's Day are two of the most important days of the year. Women's Day is a prominent day that is commemorated by cultural events. Christmas, Sankranti Sambaralu - Rangoli competition, and Vinayaka Chavithi - Vinayaka idols preparation are the festivals that promote awareness of Indian National and Regional languages, as well as the culture associated with them. National commemorative days, such as Constitution Day and Yoga Day are also observed.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Visakha Institute Of Engineering & Technology has adopted outcome-based education in accordance with the standards of the National

Board of Accreditation. with clearly stated Programme Outcomes, Programme Specific Outcomes and course outcomes. All courses are designed with outcomes centred on cognitive abilities namely Remembering, Understanding, Applying, Analysing, Evaluating and Creating. Apart from the domain-specific skills, learning outcomes at all levels ensure social responsibility and ethics, as well as entrepreneurial skills so that students contribute proactively to the economic, environmental and social well-being of the nation. The Course Outcomes (COs) are also aligned with the PO-PSO philosophy. All course syllabi have been designed with due consideration to macro economic and social needs at large so as to apply the spirit of NEP. Community participation and service, environmental education, and value-based education are all part of an innovative curriculum that includes credit-based courses and projects. Lab exercises, Virtual Lab exercises and mini-projects with a focus on community engagement are included in the curriculum. Professional Ethics & Human Values is a value-based education course that is introduced at the I B.Tech I Semester level. Environmental Sciences is a course that looks at all areas of environmental sustainability. Thus, VIET has various community outreach initiatives such as Student Club, and National Service Scheme (NSS) which cater extension activities to the community.

20.Distance education/online education:

Due to Covid -19 pandemic, educational institutions in the country has increasingly involved in using digital platforms for engaging classes and conducting conferences and meetings. Keeping aside the negative impact of the lack of face-to-face learning online education has broken the geographical barriers creating interaction between experts and students from distant geographies. Opening up of the economy including that of educational institutions has paved the way for adopting the hybrid mode of education combining online and offline resources. This can be considered the new normal, which is envisaged in New Education Policy as well. Due to the experience gained during the closure period of Covid-19, access to online resources by educators and students will not be a constraint anymore. Students are encouraged to do MOOC courses and which promotes online education. NEC has successfully imparted all its course content delivery online mode during the Covid-19 pandemic with tools such as Zoom, MS Teams and Google meet, classroom etc.

Extended Profile

1.Programme

1.1

13

Number of courses offered by the institution across all programs during the year		
File Description	Documents	
Data Template	View File	
2.Student		
2.1	67	
Number of students during the year		
File Description	Documents	
Institutional Data in Prescribed Format	View File	
2.2	84	
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year		
File Description	Documents	
Data Template	No File Uploaded	
2.3	258	
Number of outgoing/ final year students during the year		
File Description	Documents	
Data Template	View File	
3.Academic		
3.1	186	
Number of full time teachers during the year		
File Description	Documents	
Data Template	View File	
3.2	24	
Number of sanctioned posts during the year		

File Description	Documents
Data Template	No File Uploaded
4. Institution	
4.1 Total number of Classrooms and Seminar halls	56
4.2 Total expenditure excluding salary during the year (INR in lakhs)	41.38396
4.3 Total number of computers on campus for academic purposes	600

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

VIET is affiliated to Jawaharlal Nehru Technological University, Kakinada and follow the curriculum prescribed by JNTUK. Academic calendar planned by university is followed Our college has processes, systems structures in place to shoulder this responsibility.

It is a complex process of developing appropriate need-based inputs in consultation with groups, based on the feedback from stakeholders. Programmes are developed with the relevant and flexibility to suit the professional and Needs of the students and realization of core values.

The Key Indicator (KI) also considers the good practices of the institution in initiating Of programme options and courses that are relevant to the local needs and in tune with the emerging national and global trends.

Curriculum evolved by our College comprises Programme Outcomes (POs), Programme Specific (PSOs) and Course Outcomes (COs), The substantive outlines of courses in every discipline (syllabus) are provided in the implementation as well as assessment of student performance and thereby attainment of PSOs are achieved. The quality

element is reflected in the efforts to revise, update and include the emerging trends.

The Curriculum designed by our college also focuses on employability, higher studies, Entrepreneurship and skill development.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The College strictly adheres to the systematic pattern of functioning every academic year based Academic Calendar which is prepared by JNTUK university every year. the IQAC, requests Department Heads to

Plans of Action for the coming academic year keeping in view number of working days, national, weekly and other holidays. In close consultation with Principal, Heads of departments the academic schedule is prepared. The Academic Calendar exhibits a positive balance between academic and non-academic activities, teaching and examination schedule. Course wise Curricular Plans and Teaching Plans are prepared in alignment with the objectives of Outcome Based Education. Teaching Plan comprises the Course Objectives and outcomes, Learning Resources, the Teaching evaluation techniques, Remedial measures etc. While preparing the teaching plans, suggestions of the respective subject experts attending board of studies is taken into consideration. Each individual teacher maintains his/her hour based Teaching Diary which forms the basis for his/ her high commitment and progress his/her teaching career.

Departmental evaluation and internal academic audit work is undertaken by a team nominated by the Principal and teaching notes, diaries, teaching plans, and other departmental activities are Principal also visits departments every now and then to ensure that academic calendar and teaching are followed in letter and spirit.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.

A. All of the above

Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

07

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement

for year: (As per Data Template)

15

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

737

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

Institute integrates cross cutting issues relevant to Gender Environment and substantiality, values & professional ethics into the curriculum. The institute has been working for the development of the students. The various programmes are related to Gender Equality, Sustainability, Human Values and Ethics. The college teachers engaging students in various activities through Expert lectures, N.S.S. programmes. The environmental is dealt in detail in the classroom through a regular subject entitled 'Environmental studies', Environment Science, Natural Resources, And Social Issues & Population. Environmental Awareness compulsory subject for all the programmes of institute. The current issue of environment awareness been thoroughly addressed by the college, in curriculum sustainable development is of much improvement.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

256

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

1276

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students

A. All of the above

Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	https://vietvsp.com/stakeholder-2/
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://vietvsp.com/stakeholder-2/

TEACHING-LEARNING AND EVALUATION**2.1 - Student Enrollment and Profile****2.1.1 - Enrolment Number Number of students admitted during the year****2.1.1.1 - Number of students admitted during the year**

784

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

229

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The departments use monitoring and mentoring to keep track of slow learners' progress. Along with teachers, some advanced learners are encouraged to mentor weak students and help them with explanations and notes. Revision classes and counselling sessions are held and additional teaching is taken up if required. Advanced learners are encouraged to study the contents of the syllabus effectively so as to achieve a high percentage of marks and a good score in GATE, NET. Meritorious students are included as members of Committees. Training and Placement Cell invites Companies and Industries to hold their placement drive at the college and students are encouraged to actively register for the interviews. Training and Placement Cell also provides training in interview skills and communication skills. Proficiency in English classes, Functional Use of English, Personality Development programs is organized to enhance the employability of the students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
970	139

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

VIET implements student centric methods, such as experiential learning, participative learning and problem solving methodologies for enhancing learning experiences. In a student-centered teaching model, teachers and students play an equally active role in the learning process.

1. EXPERIENTIAL LEARNING: It implies learning from experience. It is an immersive, participant focused active learning that engages learners of various backgrounds and experience levels.

Technological Integrated Tools: It may assist faculty to offer quality e-content in a classroom in a structured, flexible, interactive, blended and open way. Students are encouraged to enroll in online courses like NPTEL Swayam, Udemy. Google Classroom, ZOOM Meeting Microsoft Teams are used for delivering the classes online. TedEd Tools are used for creating online quiz. **Online Certifications:** Students can pursue any number of online courses at their own pace

Internships: Students gain experience, learn new skills, add value and earn real experience for their career prospects. It allows them to have network with professionals and gain hands on experience.

Institutional training: The students undertake the institutional training program conducted in collaboration with industries. The main objective is to give optimum exposure to the practical side of the Industry.

Participation in industry promoted competitions: Students are encouraged to participate in various industries driven competitions and showcase their creative ideation and talent.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Today, it is essential for the students to learn and master the latest technologies in order to be corporate ready. College uses Information and Communication Technology (ICT) in education to support, enhance, and optimize the delivery of education.

The following tools are used by the Institute-

ICT Tools:

1. Projectors- 30 projectors are available in different classrooms/labs
2. Desktop - Arranged at Computer Lab and Faculty cabins all over the campus.
3. Printers- They are installed at Labs, HOD Cabins and all prominent places.
4. Photocopier machines, Scanners - Multifunction printers are available at all prominent places in the institute. There are four photostat machines available in campus.
5. Seminar Hall - Three seminar halls digitally equipped with mike, projector, cameras and computer system.
6. Online Classes through Zoom, Google Meet, Microsoft Team, Google Classroom)
7. Digital Library resources (DEL NET, JGATE etc)

Use of ICT By Faculty-

A. PowerPoint presentations- Faculties are encouraged to use power-point presentations in

their teaching by using LCD's and projectors.

B. Seminars, Workshops: Guest lectures, expert talks and various competitions are regularly organized for students.

C. Online quiz- Faculties prepare online quiz for students after the completion of each unit with

the help of GOOGLE FORMS.

D. Video Conferencing- Students are counseled with the help of Zoom / Google meet

applications.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

126

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

140

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

19

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

<https://www.viet.edu.in/aqar>

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	No File Uploaded

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college has transparent and robust evaluation process in terms of frequency and variety. In order to ensure transparency in internal assessment, the system of internal assessment is communicated with the students well in time. The Principal holds meetings of the faculties and directs them to ensure effective implementation of the evaluation process. Students who are admitted for the concerned course are assessed continuously through various evaluation processes at college level.

Continuous evaluation is made through Group Discussion, Assignments Submission, MID Exams Field Visit / Field Work and Seminars Presentation. Unit tests are conducted regularly as per the schedule given in academic calendar.. Personal guidance is given to the poor

performing the students after their assessment. Students appearing for Second /third year are asked to deliver the seminars of the concerned subject. Topics are given by their teachers to the students to prepare for power point presentation.

For transparent and robust for internal assessment, the following mechanisms are conducted

1. Internal Examination Committee.
2. Question Paper Setting.
3. Conduct of Examination
4. Result display
5. Interaction with students regarding their internal assessment.

The method of internal assessment helps the teachers to evaluate the students more appropriately. Due to internal assessment, the interest of the student towards learning and attending the classes has been also increased. It has created the interest among the students to take active participation in various co-curricular and extra-curricular activities for their overall personality development. In this way mechanism of internal assessment is transparent and robust.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The institute has devised an efficient mechanism to deal with examination related grievances which transparent in the pattern and conduction of CIE and rectification of grievances is time bound.

The college follows strictly the guidelines and rules issued by the affiliating university while conducting internals and semester-end examinations.

At Institute level, an examination committee, comprising of a senior teacher as convener and other teaching and non-teaching staff as

members, is constituted to handle the issues regarding evaluation process.

The teacher distributes evaluated answer scripts to students, and any clarifications or grievances are addressed by the teacher. The internal marks are displayed on the notice board.

Students can apply for re-evaluation of their answer scripts within a week from the declaration of results if they are not satisfied with their results. The results of re-evaluation will be announced as per the university norms.

A student can also apply for challenge evaluation within a week after the announcement of the results. The evaluation process is carried out by subject experts. Result will be announced before commencement of University Examination and the fees will be refunded to the students if he/she clears the paper.

So maximum chances are given to the students to clear the subject. The entire process is maintained transparent and time bound by the university

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The Institute has contributed, in large part, to the recommendations of the UGC on Evaluation Reforms in Higher Educational Institutions in India. The recommendations provide necessary mechanisms to implement outcome-based education in Educational Institutions in India.

Program Education Objectives, Program Outcomes and Course Outcomes for all programs offered by the Institute are clearly stated, displayed in the College website and communicated to teachers and students.

The PEOs have been categorized in to three sections such as Academic Values, Social Sensibilities and Moral and Spiritual Values.

Integrating different stakeholders of the systems, the competencies and the performance Indicators for each of the Program Education Objectives are also defined and which in turn lead to design of comprehensive course level competencies and performance indicators. Programme Assessment Plan detailing the different Assessment types are also designed.

Program outcomes are derived from the Program Education Objectives and are finetuned to the specifics of each program.

All students are apprised of the objectives and expected outcomes of their programme on admission during the compulsory Orientation programs. Students are also educated and provided with the detailed syllabus and course outcomes in each course and the assessment strategy for each course.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

institution

Visakha Institute of Engineering & Technology values the assessment of teaching and learning activities which is validated through distinct mechanisms. It follows two different strategies to validate Outcome Based Education through direct and indirect methods. In the first stage, Course Outcomes (COs) are mapped with the respective Programme Outcomes (POs) and Programme Specific Outcomes (PSOs). The mean value of mapping indicates how COs are related with POs and PSOs.

The College assesses the direct attainment of each Course Outcome (CO) with Programme Outcomes (PO) and Programme Specific Outcomes (PSOs) using the following formula: Direct attainment = $\frac{?}{?} \times \text{Course Attainment Level} \times \text{Mean value of the Concerned PO or PSO}$.

In the indirect method, the Course Outcomes with Programme Outcomes and Programme Specific Outcomes will be validated through feedback mechanism. The feedbacks will be collected at the exit level on

3-point scale. The collected feedbacks will be analysed and categorized with the following threshold values:

50 to 59 percent of respondents giving response as good is marked as 1

60 to 69 percent of respondents giving response as good is marked as 2

70 and above percent of respondents giving response as good is marked as 3

Finally, the overall attainment is calculated by employing the following formula.

Overall attainment = [(Assumed Test Weightage * Direct Attainment Value) + (Assumed

Feedback Weightage * Feedback Value)]

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

210

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	No File Uploaded
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

[Nil](#)

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0.18

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The institute has created an ecosystem for Research and Innovation by recruiting & developing desirable human source, taking initiative for creation & distribution of knowledge and create state of the art infrastructure. N.S.S. conducted numerous initiatives such as tree planting, Swatch Bharat, blood donation camps, and public awareness campaigns. All of these activities are made possible by the help of neighbourhood community. The College has created an Entrepreneurship Innovation & start up Cell (EISC) for promoting innovation & entrepreneurship activities. The formation of EISC is as per the guidelines of MHRD & AICTE.

The main objectives are to:

1. The main objective of promoting entrepreneurship among the youth is to nurture a passion for self-employment. This would pave the way for the development of new knowledge-based hi-tech businesses, industries, and a new generation of technopreneurs, transforming job searchers into job creators and, in turn, propelling the country toward industrial excellence and self-reliance.
2. To impart entrepreneurial theory and practise knowledge and insights through lectures, events, and seminars.
3. To achieve the objectives, collaborate with similar bodies in other technical colleges.
4. Seek collaborations with non-profit entrepreneurial organisations that will link the e-cell to a global network of entrepreneurs.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college organizes a number of extension activities to promote institute-neighbourhood community to sensitize the students towards community needs. The students of our college actively participate in social service activities leading to their overall development. The college runs effectively National Service Scheme Units. Through these unit, the college undertakes various extension activities in the neighbourhood community. NSS organizes a residential seven day camp in nearby adopted village and several activities were carried out by NSS volunteers addressing social issues which include cleanliness , tree plantation, water conservation through construction of Bandhara, road construction, Shramdan, Social interaction, Group discussion Eradication of superstition, Beti Bacho Beti Padhao, Environmental awareness, Women empowerment, National Integrity, Aids awareness, Blood donation camp, Health

check up camp. Other than NSS unit, the various departments of the college is conscious about its responsibilities for shaping students into responsible citizens of the country by making students aware of social issues through various programmes like Environmental

Awareness, Personal Health and Hygiene, Diet awareness, Road Safety, Tree Plantation, Soil and Water Testing, Plastic eradication, No vehicle day, Jananisuraksha, Programme on female foeticide, organizing visit to Orphanages and Anganwadi, Voters awareness, Blood group detection, Health check-up camps, Blood donation camps etc. All these mentioned activities have positive impact on the students and it developed student community relationship, leadership skill and self confidence of students. It also helped in cultivating hidden personality of students and created awareness among students

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

09

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

07

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

515

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

39

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has very good infrastructural facilities and the people at among the best in their fields. The institute has a policy of establishing the required infrastructural facilities as per AICTE norms to facilitate effective teaching and learning. The institute has made provision to create infrastructural facilities to meet the changes in the curriculum, student strength and introduce new courses. The specific location of the college provides pollution free and natural environment. The total built up area is 22560 sq.mtrs. There are total 7 Departments spacious class-rooms with proper infrastructure in the college. All departments have classes that are provided with Projectors and broad band internet connectivity. Main building of the college consists of Admin Office, Principal's Cabin, Management's Office, Examination section, Seminar Hall, IQAC, Common Staff room, Common Girls room and Department of Electrical engineering.

The first floor of Administrative block consists of some classrooms as well as Labs related to Academic curriculum, Video Recording Designed Room, library, computer science department.

The second floor consists- Electronics and Communication department, Analog Electronic Circuits Lab, Power Electrical Lab, Digital Logic Design Lab, Analog/Digital Communication Lab, Staff Room, Department Library.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Sport is an integral part of the curriculum. Various sports facility is provided to the students within the campus. The college is committed to create a balanced atmosphere of academic, cultural and sports activities for the overall personality development of its students. Various sports competitions such as inter departmental, inter collegiate, Inter University, etc help in developing team spirit in students. Sports and games help the students to improve their interpersonal relationship in healthy manner. Talented students are honored with medals, trophies and certificates.

The philosophy of VIET is to support the best elements of competition, instruction and recreation by providing the opportunity for all students to participate and do extremely well in a team locale. And it encourages the students to participate in inter and intra college sports and games. All necessary equipments are provided to student time to time. Numbers of tournaments & competitions are arranged by the college. We have the broad vision for students all round personality. Our college Unified Sports was inspired by a simple principle: training and playing together is a quick path to friendship and understanding. Options abound for students to play like a Tiger whether it is through a college team or intramural program. The department of Physical Education in the college is well equipped with various facilities in sports and games for indoor and outdoor also.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://vietvsp.com/sports/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

12

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

133.2

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library functions as an essential integral component in Higher Education System. The library being the nerve centre of the Higher Education and Learning plays a vital role in support of all the activities such as teaching, research and publications.

The main object of the library is to cater the right Information to the right user at the right time for the faculty, scholars and students.

Department of Library and Information Science in Ideal Institute of Technology was started in 2008 in the area of 360 Sq. Mt with five sections such as Reference Section, Reading Section, Periodical

Section, Circulation Section and Digital Library Section with a seating capacity of one hundred users.

The library having a total collection of more than 26015 volumes with 4875 Titles, nearly 28 International and National Journals, 10 Magazines and 6 News Papers, e-books and e-journals.

The library is greatly supporting the students appearing for various competitive Examinations by providing General Collection such as GATE, GRE, TOEFL, CAT, MAT, GMAT, CIVILS, GROUPS and all other competitive books are kept in the Reference Section.

The library is open from 08.00 A.M. to 05.00 P.M in all working days. The library follows OPEN ACCESS SYSTEM and the users have the freedom to browse the books kept on the shelves and select them on their choice.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

96

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Visakha Institute of Engineering & Technology, Kakinada was established in the year 2008 with an aim of bringing quality engineering education closer to the both rural and rural area students. The institution has 510 systems which cater to the needs of students. Computer systems are upgraded with latest configuration wherever it is required. All the computer systems in the campus are regularly monitored by the system administrator and maintenance staff. Problems experienced by the computers in the office and various laboratories are solved by the laboratory programmers/technicians. The maintenance staff will then go to the respective laboratories for identification of the problems and resolves the same at the respective places. The entire campus is Wi-Fi enabled. Institution has been providing the Wi-Fi facility since 2008 with 100 Mbps bandwidth across the college. The service is provided by KV Communication, bsnl broadband and Jio companies.

The institution has a digital library where the students can access to e-Journals, publications and access data for their knowledge enhancement.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

510

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

266.4

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Maintenance of Library Facilities:

The books and journals are maintained against disfiguring. Book binding is carried out on regular basis for damaged books to avoid further damage. Stock verification is done as a part of regular monitoring and control. Pest control is done on regular basis for maintaining books safe from termites.

Library Committee has been constituted for co-ordination in respect of learning resources.

- Procurement of new books & renew of journals and recommendation for additional books
- Updating and maintaining of all library records
- Addressing issues and grievances of users
- Update and upgrade the library contents, periodically as per updates in curriculum

Computers: The institute has an adequate number of computers with internet connections and utility softwares. Computer systems, UPS, Softwares and Servers are maintained by outsourced technicians, Lab Assistants and Lab-In Charges. IT infrastructure is maintained by the head, IT Coordinator along with departmental coordinator.

Classrooms, Conference Hall: Classrooms and International Conference hall are provided with enough seating capacity and LCD projectors. Cleanliness of class rooms and International Conference hall is maintained on regular basis. Working condition of audio system, LCD projectors etc. is done on regular basis.

Laboratory:

Laboratories are regularly maintained by the Laboratory attendant. Records of equipments are maintained in Dead-stock Register (DSR) as per the process. Equipments are maintained properly, calibrated and serviced periodically. Major breakdown maintenance if required, is carried out by external agencies.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefited by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

Nil

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

98

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

5

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

9

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Institute promotes representation of students on academic and administrative bodies. An active student council comprises of members to monitor academic, cultural, sports, literary events, Anti-

Ragging and gender sensitization programmes, NSS activities. College Student Council members along with committee members take active role in conducting college Annual Social Gathering, Subject Societies and national festivals.

Each committee consists of a chairperson as a principal, a faculty as Coordinator, two to three faculties as members and a Class Representative as a secretary and two to three Class-Representatives as members. The student secretary and the student members of all the committees help the chairperson organize various events and competitions and also actively participate in the activities.

All the sports activities are carried out successfully with the help of the student members of the Committee. They help arrange the inter-class sports events such as cricket, volleyball, chess, carom, tennis, badminton etc. They also encourage and help students take part into inter-college sports competitions.

The student members organize the inter-class co-curricular activities such as essay-writing, elocution, poster-making competitions etc. They inform students of the inter-college debate or elocution competitions and also extend help to those who are interested.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

2

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

One of the assessments for the quality of an institution is the success of its alumni. Active Alumni which also mean that the institution is developing strong roots in society. It's a platform where successful alumni from all walks of life meet each other and express openly their thanks and gratitude for opportunities provided to them by the alma mater. VIET Alumni association makes a vital contribution by supporting the Institute in the accomplishment of its mission. They can contribute as goodwill ambassadors, student recruiters, and a pool of broad range of fields that can be employed in Institute initiatives, both academic and administrative.

Objectives of the Alumni Association:

- To arrange expert lectures by eminent alumni & other prominent industrialists for the benefits of students.
- To conduct Alumni-Students Knowledge Exchange Programs.
- To bring together the ex-students of VIET and to promote fellowship amongst them

Activities of the Alumni Association:

- A Grand Alumni Meet was held at college campus where more 200 Alumni attended.
- Alumni community are regularly being greeted with wishes for Festival/ College activities from alumni@vietvsp.com
- VIET alumni LinkedIn account is was created currently have 1000+ active members on the page

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision:

The creation and transfer of knowledge should reflect a profound and complete respect for the dignity of all persons and for the greater common good of humanity. To that end, our vision is to give our society and nation a bunch of skilful engineer and to occupy a place amongst the most eminent institutions of the Nation

Mission:

- To impart quality education by implementing state-of-the-art teaching-learning methods to enrich the academic competency, credibility and integrity of the students.
- To enhance the institute standing as the institute of choice for students across the country; and to augment the presence of international students to at least ten percent of student body.
- To promote co- and extra-curricular activities for over-all personality development of the students.
- To inculcate sensitivity towards society, respect for environment and promote high standards of ethics.

Reflection of vision and mission in Governance:

The IQAC of Visakha Institute of engineering and technology abides

by the vision and mission of the institution. The head of the Institution looks into the day-to-day activities of the college and closely monitors its functionality.

- The Principal ensures that proper discipline is maintained in the institution and encourages students to be regular and punctual.
- The faculty ensure that on time and quality content is imparted to students and give priority to value based education.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The delegation of authority is decentralized personal at different levels and defines in working through institution in academic related matters such as attendance of students, setting of internal test question papers, conduction and evaluation of internal test, design and development of question bank etc..are done independently by the departments. Leave related matters, allocation of subject, preparation of course material, monitoring syllabus coverage, counselling, arranging special classes for slow learners etc. are done by the departments through IQAC.

Top level managers are responsible for controlling and overseeing the entire institution. It includes the Chairman, Governing Body, and Principal. The Governing Body assists the Chairman with regard to broad guidelines, policies and framework for the improvement of quality of education in the institution. Mid-level Managers act as an intermediary between top-level management and low-level management. It includes Heads Of the Departments, Librarian, Physical Education Director. They help in the execution of institutional plans.

Low level Managers includes faculty, non teaching staff and others. They help the middle level managers by coordinating the activities delegated to them.

The college does promote a culture of participative management In all academic and non-academic activities, college is following participative management. The IQAC has initiated the formation of Research and development council in the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institution has successfully deployed its entire strategic plan in an efficient manner. Provision like better physical infrastructure, library with digital learning resources, student's activities incubation centre, Value added programs, centre of Excellence, indoor stadium the Strategy deployed is the academic plan of the institute under which various committees are formed which addresses the quality of both academic and extra-curricular activities. Many academic quality policies are designed by the IQAC, and executed through various committees .Through these committees the institute has continuously worked for the enhancement and improvement of academic activities according to changing demands and requirements.

Following are the committees of the college:

1. Governing Council
2. Internal Quality Assurance Cell
3. Academic Committee
4. Examination Committee
5. Research Council
6. Grievance Redressal Committee
7. Women Grievance Committee
8. Anti-Ragging Committee
9. Career Guidance Cell
10. Sc/St/Obc Cell
11. Disciplinary Committee

12. Student Welfare Committee
13. Entrepreneurship Innovation & Start-up Centre
14. Library Advisory Committee
15. Central Mentoring - Cum - Counselling Committee
16. Cultural Committee
17. National Service Scheme
18. Sports Committee
19. Alumni Committee

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Most of the policy matters of the institution are evolved by the Governing body addresses the day to day functioning of the institution. The college functions through various committees headed by the principal co-ordinated by the IQAC and makes decisions related to workload, purchase of learning resources time table, admissions, calendar of events, organizing various activities involving. The principal is in charge of all the three departments, Library, Administration office, maintenance etc. The various departments and the other bodies are ably headed by the respective Heads. There are 7 Head of the Departments, each for a course, and for the administrative purpose there

Administrator under whom there are administrative staffs delegated with a specific job.

The library headed by the Librarian supported by Asst. Librarian.

The sports activity is headed by the physical director.

Service Rules: the services of its employees as per the UGC, the affiliating university and the Government of Andhra Pradesh. The Services rule book is also made available in the website of the college. The selection procedures done under the scrutiny of an

expert team comprising of chairman, Principal, HOD, and subject expert Promotional policies: Promotion is a way of rewarding successful performers with added job responsibilities to an employee who has accepted his/her role very well. The institution follow absolute impartiality and discrimination while administering the promotion and benefits of the employees

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Visakha institute of Engineering & technology, Narava Visakhapatnam has evolved an excellent work culture of respecting each other and also creating an ambience congenial for academic and personal growth. We believe that as the staff grows the institution also grows.

The institute has set up high standards for imparting quality

education, recruiting faculty with higher academic profiles with an urge to excel in their respective fields, to serve the students and the institution with dedication and high quality standards.

- Service benefits like PF, study leave, maternity leave etc.
- Salary advance to needy staff members
- Incentives to teaching and non-teaching staff on the basis of their performance.
- Free uniforms for class iv employees
- Free hostel facility for faculty members.
- Encouragement for research and development activities.
- All allowances as per AICTE norms.
- CC Camera surveillance.
- Fire extinguisher facility for safety.
- Group insurance facility for staff members covering accidents to a tune of rupees ten lakhs.
- Financial support to participate in National and International conferences to present the papers.
- Faculty development programs (FDP) for faculty members on regular basis
- Employee gets fees concession for their ward

- Free transport facility for faculty members.
- Jobs on compassionate grounds to family members of the non-teaching staff
- Covid vaccination drive for students and staff

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Institution follows a systematic Performance Appraisal System for teaching and non-teaching staff. The institution / management evaluates teachers based on teaching, research and participation in development activities and due importance is given to all the activities. The institution evaluates non-teaching staff based on performance in technical work and administration related activities, co-curricular, professional, development related activities, academic contributions, general conduct and qualities.

Performance appraisal system for teaching staff

The teacher, as a person and teacher as performer, is also one of the mandatory assessment for his/her performance is appraised through his/her implementation of innovative methodologies in classroom lectures, seminars, tutorials, course delivery, question paper setting and evaluation, updating of materials etc. Besides, student feedback and pass percentage of the course are also considered. The performance of the faculty is evaluated based on professional contribution to academics, contribution to short term training courses, performing invigilation duties, contribution to College administrative bodies such as college academic council, R&D council, planning and development committee, NAAC, BOS, etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

- Before the commencement of every financial year, principal submits a proposal on budget allocation, by considering the recommendations made by the heads of all the departments, to the management.
- College budget includes recurring expenses such as salary, electricity, internet charges, maintenance cost, stationery, other consumable charges etc., and non - recurring expenses like lab equipment purchases, furniture and other development expenses.
- The depreciation costs of various things purchased in the preceding years are also worked out.

Process of the internal audit:

Visakha Institute of Engineering & Technology conducts internal audit regularly which ensures transparency in every financial transaction. The officer in-charge scrutinizes and verifies the financial data by checking cashbook, bank statements, ledgers, bills, vouchers etc on half yearly basis. The expenses incurred under different heads are thoroughly checked by verifying the bills and vouchers. If any discrepancy is found, the same is brought to the notice of the principal.

Process of the external audit:

The external audit takes place annually after the completion of every financial year. External auditors have been appointed by the institution as per the statutory requirement. The accounts of the institution are audited by chartered accountant regularly as per the government rules. The audited statement is duly signed by the authorities of the management and chartered accountant.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Visakha Institute of Engineering & Technology follows a well planned procedure for mobilizing resources as well as to ensure transparency in financial management.

The different ways of mobilizing the funds in the institution are as follows

- Fee collected from students.
- Funding from different funding agencies such as JNTUK , AICTE, R&D centers.
- Contribution from the management.

The management has been spending a huge amount of money to develop the required infrastructural facilities such as buildings for various departments, administrative block, lab equipment, ladies and boys hostel building, buildings for library, Internet and sports. VIET is a self financed institution. As applied to recurring expenditure, the institution depends on the fee collected from students for its routine expenses such as salary of teaching ,non-

teaching staff, maintenance of building and equipment etc,.

The resources are utilized for the following as per the approved budget

- Software procurement, up-gradation and maintenance.
- Skill Development and Innovation.
- Training & Placement.
- Wi-Fi, Internet & Networking.
- Student Services - NSS, Sports.
- Printing and Stationery.
- Travel and conveyance.
- Repair, Replacements, and Maintenance.
- Scholarships to merit and poor students.
- Taxes and licenses.
- Campus maintenance.
- Basic eminitities.
- Miscellaneous expenses.
- Events.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Visakha Institute of Engineering & Technology has constituted the Internal Quality Assurance Cell (IQAC) to continuously upgrade the

quality of the institute in all aspects.

Objectives:

- The Institution has the system of allotting a faculty member as mentor for each student. Mentoring process, the mentor helps in both personal as well as professional inconveniences of students.
- Members are granted OOD facility to attend conferences/workshops conducted by other institution motivates the faculty to publish research papers in UGC approved journals. Faculty members prepare research papers yearly and publication in UGC approved journals.

Functions:

- Every section has a class representative who provides help to the students by guiding them in their studies, career plans and goals.
- Organizing workshops and seminars on quality development for the faculty and students
- Creating awareness on various quality parameters.
- Documenting the various programs/activities that lead to quality improvement.

Strategies and Processes:

Institutionalization of Online Certification Courses:

IQAC initiates the students and staff to take up certification courses. Enrolments for the online courses offered by various platforms such as NPTEL, COURSERA, Pantech E-Learning, IBM Skills Build etc. were taken up to enhance the domain and interdisciplinary knowledge.

Outcome: Faculty are participating in the online certification courses both by mentoring the students and also undergoing certification.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Focus on teaching learning process:

1. Maintaining academic excellence

The college maintains course files for every branch. The contents of the course file include the following:

- Course Syllabus Sheet
- Lesson Plan
- Assignment Questions
- Unit wise Question Bank
- Subject Material

The Head of the Department acts as the coordinator who reviews the course file and maintains it. The course file also includes power point presentation slides of the subjects of each year.

Faculty themselves take responsibility of monitoring the submission of assignments, conducting seminars, quizzes and other learner centric methods. Monthly meetings are conducted to review the status.

Outcome:

By delegating the responsibility through the IQAC to concerned Head of the Departments and faculty improvement in the standard of the faculty was observed.

2. Bridging the gap between slow learners and fast learners

A strategic plan was initiated by IQAC which emphasized on maintaining equal standards among all the students. The plan included the following steps:

- Gather the results and identify slow learners

- Plan remedial classes for the slow learners where fast learners are given the opportunity to share their experience and tips and tricks to learn the content fast.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

1.Safety and security

Safety of girls is a top priority at every campus. Nowadays, safe and supportive campus community is both an obligation and a challenge for administrators and students of the institution. Every

Institute should provide a comprehensive range of security amenities especially for girls within the premises, through a dedicated team of security personnel.

Discipline in campus

There is a Discipline Committee in our institution to take care of safety and security of the students.

2.Counselling

It is important for students to explore what they like and what makes them happy, and for their parents to support them. Through counselling, advisors will be able to guide students with their carrier path as well as path to lead good life in the society.

Faculty Advisor

Faculty advisors are assigned the responsibility of mentoring and counselling of the students boys and girls both. If any problem is there both boys and girls are being counselled as per their requirements individually also.

Hostel wardens

Hostel wardens are very much considerate and careful. They act as counsellors and guardians to the hostellers.

Women grievance cell

Women grievance Cell is also active in our institution. It organizes various events on awareness issues. Our Institution has appointed counsellors to guide the students and attend to the issues of the students.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Our institution facilitates several techniques for the management of degradable and non-degradable waste. The primary focus is to reduce, reuse and recycle the waste. The institution management has also advised to refuse anything which is not needed. The institution has different dustbins to segregate the different waste like solid, biomedical, etc.

In addition to this the institution has organized many workshops on the implementation of these techniques effectively. Training programs are conducted from time to time about the methodology of disposing the waste.

For the personal protection it has been advised to use masks while handling the waste. Moreover, wearing head gears, eye covers, apron, gloves and boots as they help in fighting the transmission of infection.

Environmental initiatives like use of renewable energy, rain water

harvesting, sewage treatment plants, zero water discharge, waste management system, etc, have been implemented. Environment consciousness is embodied in the heart of the institution by tree plantations every year which is the predominant motive of the management to maintain the pristine purity and beauty of the institution and also to provide a congenial atmosphere for the academic and non-academic pursuits.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus **A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: A. Any 4 or All of the above

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution and its lecturer and staff jointly celebrate the cultural and regional festivals, like New-year's day, Fresher Party, teacher's day, orientation and farewell program, Induction program, rally, oath, plantation, Youth day, Women's day, Yoga day, festivals like sankranti sambaralu, Christmas, dussehra etc. religious ritual activities are performed in the campus.

Motivational lectures of eminent persons of the field are arranged for all-round development of the students for their personality development and to make them responsible citizens following the national values of social and communal harmony and national integration. Important national festivals like Republic Day and Independence Day are celebrated every year in our institution. All teaching staff, non teaching staff, students, invitees, guests and any attendees participate for the cause of nation. The inspiring speeches are conducted by guests and lecturers. Flag hosting with National anthem and oath of national integrity followed by distribution of sweets is the regular decorum of the programme.

Besides academic and cultural activities, we have built up many strong infrastructures for a variety of sports activities for the physical development of the students.

The institution also encourages the students to organise and participate in different programmes organised by college, inter-college, institution and other Government or nongovernment organization to make them sensitise towards cultural, regional, linguistic, communal and socio economic diversities.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

India, as a country, includes individuals with different backgrounds viz., cultural, social, economic, linguistic, and ethnic diversities governed and guided by the Constitution irrespective of caste, religion, race sex.

Our Institution sensitizes the students and the employees of the institution to the constitutional obligations about values, rights, duties, and responsibilities of citizens which enables them to conduct as a responsible citizen.

Induction of the students on values, rights, duties and responsibilities

Students are made aware about the code of ethics, human values, rights, duties and responsibilities as a citizen of India during induction as well as other programmes throughout year.

celebration of National Days

Every year our institute celebrates Republic Day and Independence Day on January 26, and August 15 respectively. The celebration is attended by Students, Teaching and Non-teaching Staff, Invitees, guests and any attendees. The inspiring speeches are conducted by guests and lecturers.

Flag hosting with National anthem and oath of national integrity followed by distribution of sweets is the regular decorum of the programme.

Cleanliness/Plantation drive

Students consistently and regularly participate in the cleaning activities on the several occasions including Mahatma Gandhi Jayanti

on October 02, every year. Moreover, students are encouraged for active participation in the plantation.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff A. All of the above

4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Every year our institution celebrates Republic Day and Independence Day on January 26, and August 15 respectively. The celebration is attended by Students, Teaching and Non-teaching Staff, Invitees, guests and any attendees. The inspiring speeches are conducted by guests and lecturers.

Flag hosting with National anthem and oath of national integrity followed by distribution of sweets is the regular decorum of the program.

Besides these two national days, number of other national and international days are also celebrated in our institution so that students get knowledge about the great personalities in our political, social, cultural and scientific history like Mahatma Gandhi, Sardar Vallabhbhai Patel, etc.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice 1

Title of the Practice:

Faculty Development

Objectives of the Practice:

When faculties are motivated, energized, and capable, they can enhance the learning of the student and support their personal development. They are responsible for shaping the careers of the students. The underlying principles of faculty development are to motivate, energize and update faculty. Our institution shares with faculties about the changes in educational philosophy, new patterns of student behaviour, use of technology in the teaching-learning process, recent developments in subject knowledge, and emerging research horizons.

The objectives of faculty development are to:

- Bring out awareness among faculties about the global trends in higher education
- Adapt to new technology in the teaching-learning process
- Transform a lecturer into a competent facilitator

The Context:

A well-groomed lecturer can perform successfully and exceed the expectations of students. The learner centric philosophy of education and requirements of inexperienced faculty member who is yet to explore own teaching abilities often mismatch. Teachers for primary schools and for non-professional institutes undergo rigorous training; however, the same is not available for the professional education teacher, as it is desired to be tailor-made. Faculty development is a must to acquaint the faculty to institutional practices, to orient them to student centricity, to enrich the content, and to explore the research avenues.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

We believe that college life is not all about academics, games, friends, and fun. It is also about learning to interact with other people, being aware of social, environmental and gender issues, and inequities in the society. We provide an opportunity to every student to contribute to make the society in which they live a better place and to grow as better individuals. Our institution has committed itself to the task of inculcating social values and responsibilities in its students.

Several activities are undertaken for the first-year students to expose them to the pressing environmental issues that ail us. They are taken on field visits to related industries and encouraged to

participate in competitions dealing with environmental issues.

In addition to the classroom interactions, following are the other methods of learning experiences provided to the students:

- Project work
- Short-term Industrial visit or Internships.
- Oral presentation
- Seminars/ Symposiums/ Workshops
- Paper presentations/ Group discussions

Emphasis is paid to obtain feedback from parents, students, faculty members and alumni through informal contact to obtain information about qualitative changes which are required.

Feedback System -

- Students give feedback about the faculty at the end of each session or semester.
- Feedback is taken from the parents of the wards.
- Feedback is also taken from alumni

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

VIET is affiliated to Jawaharlal Nehru Technological University, Kakinada and follow the curriculum prescribed by JNTUK. Academic calendar planned by university is followed Our college has processes, systems structures in place to shoulder this responsibility.

It is a complex process of developing appropriate need-based inputs in consultation with groups, based on the feedback from stakeholders. Programmes are developed with the relevant and flexibility to suit the professional and Needs of the students and realization of core values.

The Key Indicator (KI) also considers the good practices of the institution in initiating Of programme options and courses that are relevant to the local needs and in tune with the emerging national and global trends.

Curriculum evolved by our College comprises Programme Outcomes (POs), Programme Specific (PSOs) and Course Outcomes (COs), The substantive outlines of courses in every discipline (syllabus) are provided in the implementation as well as assessment of student performance and thereby attainment of PSOs are achieved. The quality element is reflected in the efforts to revise, update and include the emerging trends.

The Curriculum designed by our college also focuses on employability, higher studies, Entrepreneurship and skill development.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The College strictly adheres to the systematic pattern of functioning every academic year based Academic Calendar which is prepared by JNTUK university every year. The IQAC, requests Department Heads to

Plans of Action for the coming academic year keeping in view number of working days, national, weekly and other holidays. In close consultation with Principal, Heads of departments the academic schedule is prepared. The Academic Calendar exhibits a positive balance between academic and non-academic activities, teaching and examination schedule. Course wise Curricular Plans and Teaching Plans are prepared in alignment with the objectives of Outcome Based Education. Teaching Plan comprises the Course Objectives and outcomes, Learning Resources, the Teaching evaluation techniques, Remedial measures etc. While preparing the teaching plans, suggestions of the respective subject experts attending board of studies is taken into consideration. Each individual teacher maintains his/her hour based Teaching Diary which forms the basis for his/ her high commitment and progress his/her teaching career.

Departmental evaluation and internal academic audit work is undertaken by a team nominated by the Principal and teaching notes, diaries, teaching plans, and other departmental activities are Principal also visits departments every now and then to ensure that academic calendar and teaching are followed in letter and spirit.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

07

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

15

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

737

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Institute integrates cross cutting issues relevant to Gender Environment and substantiality, values & professional ethics into the curriculum. The institute has been working for the development of the students. The various programmes are related to Gender Equality, Sustainability, Human Values and Ethics. The college teachers engaging students in various activities through Expert lectures, N.S.S. programmes. The environmental is dealt in detail in the classroom through a regular subject entitled 'Environmental studies', Environment Science, Natural Resources, And Social Issues & Population. Environmental Awareness compulsory subject for all the programmes of institute. The current issue of environment awareness been thoroughly addressed by the college, in curriculum sustainable development is of much improvement.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

256

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

1276

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://vietvsp.com/stakeholder-2/
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
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File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://vietvsp.com/stakeholder-2/

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

784

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

229

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The departments use monitoring and mentoring to keep track of slow learners' progress. Along with teachers, some advanced learners are encouraged to mentor weak students and help them

with explanations and notes. Revision classes and counselling sessions are held and additional teaching is taken up if required. Advanced learners are encouraged to study the contents of the syllabus effectively so as to achieve a high percentage of marks and a good score in GATE, NET. Meritorious students are included as members of Committees. Training and Placement Cell invites Companies and Industries to hold their placement drive at the college and students are encouraged to actively register for the interviews. Training and Placement Cell also provides training in interview skills and communication skills. Proficiency in English classes, Functional Use of English, Personality Development programs is organized to enhance the employability of the students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
970	139

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

VIET implements student centric methods, such as experiential learning, participative learning and problem solving methodologies for enhancing learning experiences. In a student-centered teaching model, teachers and students play an equally active role in the learning process.

1. EXPERIENTIAL LEARNING: It implies learning from experience. It is an immersive, participant focused active learning that engages learners of various backgrounds and experience levels.

Technological Integrated Tools: It may assist faculty to offer quality e-content in a classroom in a structured, flexible, interactive, blended and open way. Students are encouraged to enroll in online courses like NPTEL Swayam, Udemy. Google Classroom, ZOOM Meeting Microsoft Teams are used for delivering the classes online. TedEd Tools are used for creating online quiz. **Online Certifications:** Students can pursue any number of online courses at their own pace

Internships: Students gain experience, learn new skills, add value and earn real experience for their career prospects. It allows them to have network with professionals and gain hands on experience.

Institutional training: The students undertake the institutional training program conducted in collaboration with industries. The main objective is to give optimum exposure to the practical side of the Industry.

Participation in industry promoted competitions: Students are encouraged to participate in various industries driven competitions and showcase their creative ideation and talent.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Today, it is essential for the students to learn and master the latest technologies in order to be corporate ready. College uses Information and Communication Technology (ICT) in education to support, enhance, and optimize the delivery of education.

The following tools are used by the Institute-

ICT Tools:

1. Projectors- 30 projectors are available in different classrooms/labs

2. Desktop - Arranged at Computer Lab and Faculty cabins all over the campus.

3. Printers- They are installed at Labs, HOD Cabins and all prominent places.

4. Photocopier machines, Scanners - Multifunction printers are available at all prominent places in the institute. There are four photostat machines available in campus.

5. Seminar Hall - Three seminar halls digitally equipped with mike, projector, cameras and computer system.

6. Online Classes through Zoom, Google Meet, Microsoft Team, Google Classroom)

7. Digital Library resources (DEL NET, JGATE etc)

Use of ICT By Faculty-

A. PowerPoint presentations- Faculties are encouraged to use power-point presentations in

their teaching by using LCD's and projectors.

B. Seminars, Workshops: Guest lectures, expert talks and various competitions are regularly organized for students.

C. Online quiz- Faculties prepare online quiz for students after the completion of each unit with

the help of GOOGLE FORMS.

D. Video Conferencing- Students are counseled with the help of Zoom / Google meet

applications.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

126

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

140

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

19

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

<https://www.viet.edu.in/aqar>

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	No File Uploaded

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college has transparent and robust evaluation process in terms of frequency and variety. In order to ensure transparency in internal assessment, the system of internal assessment is communicated with the students well in time. The Principal holds meetings of the faculties and directs them to ensure effective implementation of the evaluation process. Students who are admitted for the concerned course are assessed continuously through various evaluation processes at college level.

Continuous evaluation is made through Group Discussion, Assignments Submission, MID Exams Field Visit / Field Work and Seminars Presentation. Unit tests are conducted regularly as per the schedule given in academic calendar.. Personal guidance is given to the poor performing the students after their assessment. Students appearing for Second /third year are asked to deliver the seminars of the concerned subject. Topics are given by their

teachers to the students to prepare for power point presentation.

For transparent and robust for internal assessment, the following mechanisms are conducted

1. Internal Examination Committee.
2. Question Paper Setting.
3. Conduct of Examination
4. Result display
5. Interaction with students regarding their internal assessment.

The method of internal assessment helps the teachers to evaluate the students more appropriately. Due to internal assessment, the interest of the student towards learning and attending the classes has been also increased. It has created the interest among the students to take active participation in various co-curricular and extra-curricular activities for their overall personality development. In this way mechanism of internal assessment is transparent and robust.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The institute has devised an efficient mechanism to deal with examination related grievances which transparent in the pattern and conduction of CIE and rectification of grievances is time bound.

The college follows strictly the guidelines and rules issued by the affiliating university while conducting internals and semester-end examinations.

At Institute level, an examination committee, comprising of a senior teacher as convener and other teaching and non-teaching staff as members, is constituted to handle the issues regarding evaluation process.

The teacher distributes evaluated answer scripts to students, and any clarifications or grievances are addressed by the teacher. The internal marks are displayed on the notice board.

Students can apply for re-evaluation of their answer scripts within a week from the declaration of results if they are not satisfied with their results. The results of re-evaluation will be announced as per the university norms.

A student can also apply for challenge evaluation within a week after the announcement of the results. The evaluation process is carried out by subject experts. Result will be announced before commencement of University Examination and the fees will be refunded to the students if he/she clears the paper.

So maximum chances are given to the students to clear the subject. The entire process is maintained transparent and time bound by the university

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The Institute has contributed, in large part, to the recommendations of the UGC on Evaluation Reforms in Higher Educational Institutions in India. The recommendations provide necessary mechanisms to implement outcome-based education in Educational Institutions in India.

Program Education Objectives, Program Outcomes and Course Outcomes for all programs offered by the Institute are clearly stated, displayed in the College website and communicated to teachers and students.

The PEOs have been categorized in to three sections such as Academic Values, Social Sensibilities and Moral and Spiritual Values. Integrating different stakeholders of the systems, the competencies and the performance Indicators for each of the Program Education Objectives are also defined and which in turn

lead to design of comprehensive course level competencies and performance indicators. Programme Assessment Plan detailing the different Assessment types are also designed.

Program outcomes are derived from the Program Education Objectives and are finetuned to the specifics of each program.

All students are apprised of the objectives and expected outcomes of their programme on admission during the compulsory Orientation programs. Students are also educated and provided with the detailed syllabus and course outcomes in each course and the assessment strategy for each course.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

institution

Visakha Institute of Engineering & Technology values the assessment of teaching and learning activities which is validated through distinct mechanisms. It follows two different strategies to validate Outcome Based Education through direct and indirect methods. In the first stage, Course Outcomes (COs) are mapped with the respective Programme Outcomes (POs) and Programme Specific Outcomes (PSOs). The mean value of mapping indicates how COs are related with POs and PSOs.

The College assesses the direct attainment of each Course Outcome (CO) with Programme Outcomes (PO) and Programme Specific Outcomes (PSOs) using the following formula: $\text{Direct attainment} = \frac{?}{?} * \text{Course Attainment Level} * \text{Mean value of the Concerned PO or PSO}$.

In the indirect method, the Course Outcomes with Programme Outcomes and Programme Specific Outcomes will be validated through feedback mechanism. The feedbacks will be collected at the exit level on 3-point scale. The collected feedbacks will be analysed and categorized with the following threshold values:

50 to 59 percent of respondents giving response as good is marked as 1

60 to 69 percent of respondents giving response as good is marked as 2

70 and above percent of respondents giving response as good is marked as 3

Finally, the overall attainment is calculated by employing the following formula.

Overall attainment = [(Assumed Test Weightage * Direct Attainment Value) + (Assumed Feedback Weightage * Feedback Value)]

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

210

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	No File Uploaded
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

[Nil](#)**RESEARCH, INNOVATIONS AND EXTENSION****3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0.18

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**3.1.2.1 - Number of teachers recognized as research guides**

0

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year**3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The institute has created an ecosystem for Research and Innovation by recruiting & developing desirable human source, taking initiative for creation & distribution of knowledge and create state of the art infrastructure. N.S.S. conducted numerous initiatives such as tree planting, Swatch Bharat, blood donation camps, and public awareness campaigns. All of these activities are made possible by the help of neighbourhood community. The College has created an Entrepreneurship Innovation & start up Cell (EISC) for promoting innovation & entrepreneurship activities. The formation of EISC is as per the guidelines of MHRD & AICTE.

The main objectives are to:

1. The main objective of promoting entrepreneurship among the youth is to nurture a passion for self-employment. This would pave the way for the development of new knowledge-based hi-tech businesses, industries, and a new generation of technopreneurs, transforming job searchers into job creators and, in turn, propelling the country toward industrial excellence and self-reliance.
2. To impart entrepreneurial theory and practise knowledge and insights through lectures, events, and seminars.
3. To achieve the objectives, collaborate with similar bodies in other technical colleges.
4. Seek collaborations with non-profit entrepreneurial organisations that will link the e-cell to a global network of entrepreneurs.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year	
3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year	
File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File
3.3 - Research Publications and Awards	
3.3.1 - Number of Ph.Ds registered per eligible teacher during the year	
3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year	
File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded
3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year	
3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year	

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college organizes a number of extension activities to promote institute-neighbourhood community to sensitize the students towards community needs. The students of our college actively participate in social service activities leading to their overall development. The college runs effectively National Service Scheme Units. Through these unit, the college undertakes various extension activities in the neighbourhood community. NSS organizes a residential seven day camp in nearby adopted village and several activities were carried out by NSS volunteers addressing social issues which include cleanliness , tree plantation, water conservation through construction of Bandhara, road construction, Shramdan, Social interaction, Group discussion Eradication of superstition, Beti Bacho Beti Padhao, Environmental awareness, Women empowerment, National Integrity, Aids awareness, Blood donation camp, Health

check up camp. Other than NSS unit, the various departments of the

college is conscious about its responsibilities for shaping students into responsible citizens of the country by making students aware of social issues through various programmes like Environmental Awareness, Personal Health and Hygiene, Diet awareness, Road Safety, Tree Plantation, Soil and Water Testing, Plastic eradication, No vehicle day, Jananisuraksha, Programme on female foeticide, organizing visit to Orphanages and Anganwadi, Voters awareness, Blood group detection, Health check -up camps, Blood donation camps etc. All these mentioned activities have positive impact on the students and it developed student community relationship, leadership skill and self confidence of students. It also helped in cultivating hidden personality of students and created awareness among students

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

09

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

07

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

515

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year**3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

39

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has very good infrastructural facilities and the people at among the best in their fields. The institute has a policy of establishing the required infrastructural facilities as per AICTE norms to facilitate effective teaching and learning. The institute has made provision to create infrastructural facilities to meet the changes in the curriculum, student strength and introduce new courses. The specific location of the college provides pollution free and natural environment. The total built up area is 22560 sq.mtrs. There are total 7 Departments spacious class-rooms with proper infrastructure in the college. All departments have classes that are provided with Projectors and broad band internet connectivity. Main building of the college consists of Admin Office, Principal's Cabin, Management's Office, Examination section, Seminar Hall, IQAC, Common Staff room, Common Girls room and Department of Electrical engineering.

The first floor of Administrative block consists of some classrooms as well as Labs related to Academic curriculum, Video Recording Designed Room, library, computer science department.

The second floor consists- Electronics and Communication department, Analog Electronic Circuits Lab, Power Electrical Lab, Digital Logic Design Lab, Analog/Digital Communication Lab, Staff Room, Department Library.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Sport is an integral part of the curriculum. Various sports facility is provided to the students within the campus. The college is committed to create a balanced atmosphere of academic, cultural and sports activities for the overall personality development of its students. Various sports competitions such as inter departmental, inter collegiate, Inter University, etc help in developing team spirit in students. Sports and games help the students to improve their interpersonal relationship in healthy manner. Talented students are honored with medals, trophies and certificates.

The philosophy of VIET is to support the best elements of competition, instruction and recreation by providing the opportunity for all students to participate and do extremely well in a team locale. And it encourages the students to participate in inter and intra college sports and games. All necessary equipments are provided to student time to time. Numbers of tournaments & competitions are arranged by the college. We have the broad vision for students all round personality. Our college Unified Sports was inspired by a simple principle: training and playing together is a quick path to friendship and understanding. Options abound for students to play like a Tiger whether it is through a college team or intramural program. The department of Physical Education in the college is well equipped with various facilities in sports and games for indoor and outdoor also.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://vietvsp.com/sports/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

12

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

133.2

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library functions as an essential integral component in Higher Education System. The library being the nerve centre of the

Higher Education and Learning plays a vital role in support of all the activities such as teaching, research and publications.

The main object of the library is to cater the right Information to the right user at the right time for the faculty, scholars and students.

Department of Library and Information Science in Ideal Institute of Technology was started in 2008 in the area of 360 Sq. Mt with five sections such as Reference Section, Reading Section, Periodical Section, Circulation Section and Digital Library Section with a seating capacity of one hundred users.

The library having a total collection of more than 26015 volumes with 4875 Titles, nearly 28 International and National Journals, 10 Magazines and 6 News Papers, e-books and e-journals.

The library is greatly supporting the students appearing for various competitive Examinations by providing General Collection such as GATE, GRE, TOEFL, CAT, MAT, GMAT, CIVILS, GROUPS and all other competitive books are kept in the Reference Section.

The library is open from 08.00 A.M. to 05.00 P.M in all working days. The library follows OPEN ACCESS SYSTEM and the users have the freedom to browse the books kept on the shelves and select them on their choice.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

96

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Visakha Institute of Engineering & Technology, Kakinada was established in the year 2008 with an aim of bringing quality engineering education closer to the both rural and rural area students. The institution has 510 systems which cater to the needs of students. Computer systems are upgraded with latest

configuration wherever it is required. All the computer systems in the campus are regularly monitored by the system administrator and maintenance staff. Problems experienced by the computers in the office and various laboratories are solved by the laboratory programmers/technicians. The maintenance staff will then go to the respective laboratories for identification of the problems and resolves the same at the respective places. The entire campus is Wi-Fi enabled. Institution has been providing the Wi-Fi facility since 2008 with 100 Mbps bandwidth across the college. The service is provided by KV Communication, bsnl broadband and Jio companies.

The institution has a digital library where the students can access to e-Journals, publications and access data for their knowledge enhancement.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

510

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)**4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

266.4

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Maintenance of Library Facilities:

The books and journals are maintained against disfiguring. Book binding is carried out on regular basis for damaged books to avoid further damage. Stock verification is done as a part of regular monitoring and control. Pest control is done on regular basis for maintaining books safe from termites.

Library Committee has been constituted for co-ordination in respect of learning resources.

- Procurement of new books & renew of journals and recommendation for additional books
- Updating and maintaining of all library records
- Addressing issues and grievances of users
- Update and upgrade the library contents, periodically as per updates in curriculum

Computers: The institute has an adequate number of computers with internet connections and utility softwares. Computer systems, UPS, Softwares and Servers are maintained by outsourced technicians, Lab Assistants and Lab-In Charges. IT infrastructure is maintained by the head, IT Coordinator along with departmental coordinator.

Classrooms, Conference Hall: Classrooms and International Conference hall are provided with enough seating capacity and LCD projectors. Cleanliness of class rooms and International Conference hall is maintained on regular basis. Working condition of audio system, LCD projectors etc. is done on regular basis.

Laboratory:

Laboratories are regularly maintained by the Laboratory attendant. Records of equipments are maintained in Dead-stock Register (DSR) as per the process. Equipments are maintained properly, calibrated and serviced periodically. Major breakdown maintenance if required, is carried out by external agencies.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefitted by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

Nil

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

98

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

5

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

9

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as

one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Institute promotes representation of students on academic and administrative bodies. An active student council comprises of members to monitor academic, cultural, sports, literary events, Anti-Ragging and gender sensitization programmes, NSS activities. College Student Council members along with committee members take active role in conducting college Annual Social Gathering, Subject Societies and national festivals.

Each committee consists of a chairperson as a principal, a faculty as Coordinator, two to three faculties as members and a Class Representative as a secretary and two to three Class-Representatives as members. The student secretary and the student members of all the committees help the chairperson organize various events and competitions and also actively participate in the activities.

All the sports activities are carried out successfully with the help of the student members of the Committee. They help arrange the inter-class sports events such as cricket, volleyball, chess, carom, tennis, badminton etc. They also encourage and help students take part into inter-college sports competitions.

The student members organize the inter-class co-curricular

activities such as essay-writing, elocution, poster-making competitions etc. They inform students of the inter-college debate or elocution competitions and also extend help to those who are interested.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

2

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

One of the assessments for the quality of an institution is the success of its alumni. Active Alumni which also mean that the institution is developing strong roots in society. It's a platform where successful alumni from all walks of life meet each other and express openly their thanks and gratitude for opportunities provided to them by the alma mater. VIET Alumni association makes a vital contribution by supporting the Institute in the accomplishment of its mission. They can contribute as goodwill ambassadors, student recruiters, and a pool of broad range of fields that can be employed in Institute

initiatives, both academic and administrative.

Objectives of the Alumni Association:

- To arrange expert lectures by eminent alumni & other prominent industrialists for the benefits of students.
- To conduct Alumni-Students Knowledge Exchange Programs.
- To bring together the ex-students of VIET and to promote fellowship amongst them

Activities of the Alumni Association:

- A Grand Alumni Meet was held at college campus where more 200 Alumni attended.
- Alumni community are regularly being greeted with wishes for Festival/ College activities from alumni@vietvsp.com
- VIET alumni LinkedIn account is was created currently have 1000+ active members on the page

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision:

The creation and transfer of knowledge should reflect a profound and complete respect for the dignity of all persons and for the greater common good of humanity. To that end, our vision is to

give our society and nation a bunch of skilful engineer and to occupy a place amongst the most eminent institutions of the Nation

Mission:

- To impart quality education by implementing state-of-the-art teaching-learning methods to enrich the academic competency, credibility and integrity of the students.
- To enhance the institute standing as the institute of choice for students across the country; and to augment the presence of international students to at least ten percent of student body.
- To promote co- and extra-curricular activities for over-all personality development of the students.
- To inculcate sensitivity towards society, respect for environment and promote high standards of ethics.

Reflection of vision and mission in Governance:

The IQAC of Visakha Institute of engineering and technology abides by the vision and mission of the institution. The head of the Institution looks into the day-to-day activities of the college and closely monitors its functionality.

- The Principal ensures that proper discipline is maintained in the institution and encourages students to be regular and punctual.
- The faculty ensure that on time and quality content is imparted to students and give priority to value based education.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The delegation of authority is decentralized personal at different levels and defines in working through institution in

academic related matters such as attendance of students, setting of internal test question papers, conduction and evaluation of internal test, design and development of question bank etc..are done independently by the departments. Leave related matters, allocation of subject, preparation of course material, monitoring syllabus coverage, counselling, arranging special classes for slow learners etc. are done by the departments through IQAC.

Top level managers are responsible for controlling and overseeing the entire institution. It includes the Chairman, Governing Body, and Principal. The Governing Body assists the Chairman with regard to broad guidelines, policies and framework for the improvement of quality of education in the institution. Mid-level Managers act as an intermediary between top-level management and low-level management. It includes Heads Of the Departments, Librarian, Physical Education Director. They help in the execution of institutional plans.

Low level Managers includes faculty, non teaching staff and others. They help the middle level managers by coordinating the activities delegated to them.

The college does promote a culture of participative management In all academic and non-academic activities, college is following participative management. The IQAC has initiated the formation of Research and development council in the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institution has successfully deployed its entire strategic plan in an efficient manner. Provision like better physical infrastructure, library with digital learning resources, student's activities incubation centre, Value added programs,

centre of Excellence, indoor stadium the Strategy deployed is the academic plan of the institute under which various committees are formed which addresses the quality of both academic and extra-curricular activities. Many academic quality policies are designed by the IQAC, and executed through various committees. Through these committees the institute has continuously worked for the enhancement and improvement of academic activities according to changing demands and requirements.

Following are the committees of the college:

1. Governing Council
2. Internal Quality Assurance Cell
3. Academic Committee
4. Examination Committee
5. Research Council
6. Grievance Redressal Committee
7. Women Grievance Committee
8. Anti-Ragging Committee
9. Career Guidance Cell
10. Sc/St/Obc Cell
11. Disciplinary Committee
12. Student Welfare Committee
13. Entrepreneurship Innovation & Start-up Centre
14. Library Advisory Committee
15. Central Mentoring - Cum - Counselling Committee
16. Cultural Committee
17. National Service Scheme
18. Sports Committee
19. Alumni Committee

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Most of the policy matters of the institution are evolved by the

Governing body addresses the day to day functioning of the institution. The college functions through various committees headed by the principal co-ordinated by the IQAC and makes decisions related to workload, purchase of learning resources time table, admissions, calendar of events, organizing various activities involving. The principal is in charge of all the three departments, Library, Administration office, maintenance etc. The various departments and the other bodies are ably headed by the respective Heads. There are 7 Head of the Departments, each for a course, and for the administrative purpose there

Administrator under whom there are administrative staffs delegated with a specific job.

The library headed by the Librarian supported by Asst. Librarian.

The sports activity is headed by the physical director.

Service Rules: the services of its employees as per the UGC, the affiliating university and the Government of Andhra Pradesh. The Services rule book is also made available in the website of the college. The selection procedures done under the scrutiny of an expert team comprising of chairman, Principal, HOD, and subject expert

Promotional policies: Promotion is a way of rewarding successful performers with added job responsibilities to an employee who has accepted his/her role very well. The institution follow absolute impartiality and discrimination while administering the promotion and benefits of the employees

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

Visakha institute of Engineering & technology, Narava Visakhapatnam has evolved an excellent work culture of respecting each other and also creating an ambience congenial for academic and personal growth. We believe that as the staff grows the institution also grows.

The institute has set up high standards for imparting quality education, recruiting faculty with higher academic profiles with an urge to excel in their respective fields, to serve the students and the institution with dedication and high quality standards.

- Service benefits like PF, study leave, maternity leave etc.
- Salary advance to needy staff members
- Incentives to teaching and non-teaching staff on the basis of their performance.
- Free uniforms for class iv employees
- Free hostel facility for faculty members.
- Encouragement for research and development activities.
- All allowances as per AICTE norms.
- CC Camera surveillance.
- Fire extinguisher facility for safety.
- Group insurance facility for staff members covering accidents to a tune of rupees ten lakhs.
- Financial support to participate in National and International conferences to present the papers.
- Faculty development programs (FDP) for faculty members on regular basis
- Employee gets fees concession for their ward

- Free transport facility for faculty members.
- Jobs on compassionate grounds to family members of the non-teaching staff
- Covid vaccination drive for students and staff

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

32

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Institution follows a systematic Performance Appraisal System for teaching and non-teaching staff. The institution / management evaluates teachers based on teaching, research and participation in development activities and due importance is given to all the

activities. The institution evaluates non-teaching staff based on performance in technical work and administration related activities, co-curricular, professional, development related activities, academic contributions, general conduct and qualities.

Performance appraisal system for teaching staff

The teacher, as a person and teacher as performer, is also one of the mandatory assessment for his/her performance is appraised through his/her implementation of innovative methodologies in classroom lectures, seminars, tutorials, course delivery, question paper setting and evaluation, updating of materials etc. Besides, student feedback and pass percentage of the course are also considered. The performance of the faculty is evaluated based on professional contribution to academics, contribution to short term training courses, performing invigilation duties, contribution to College administrative bodies such as college academic council, R&D council, planning and development committee, NAAC, BOS, etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

- Before the commencement of every financial year, principal submits a proposal on budget allocation, by considering the recommendations made by the heads of all the departments, to the management.
- College budget includes recurring expenses such as salary, electricity, internet charges, maintenance cost, stationery, other consumable charges etc., and non - recurring expenses like lab equipment purchases, furniture and other development expenses.
- The depreciation costs of various things purchased in the preceding years are also worked out.

Process of the internal audit:

Visakha Institute of Engineering & Technology conducts internal audit regularly which ensures transparency in every financial transaction. The officer in-charge scrutinizes and verifies the financial data by checking cashbook, bank statements, ledgers, bills, vouchers etc on half yearly basis. The expenses incurred under different heads are thoroughly checked by verifying the bills and vouchers. If any discrepancy is found, the same is brought to the notice of the principal.

Process of the external audit:

The external audit takes place annually after the completion of every financial year. External auditors have been appointed by the institution as per the statutory requirement. The accounts of the institution are audited by chartered accountant regularly as per the government rules. The audited statement is duly signed by the authorities of the management and chartered accountant.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Visakha Institute of Engineering & Technology follows a well planned procedure for mobilizing resources as well as to ensure transparency in financial management.

The different ways of mobilizing the funds in the institution are as follows

- Fee collected from students.
- Funding from different funding agencies such as JNTUK , AICTE, R&D centers.
- Contribution from the management.

The management has been spending a huge amount of money to develop the required infrastructural facilities such as buildings for various departments, administrative block, lab equipment, ladies and boys hostel building, buildings for library, Internet and sports. VIET is a self financed institution. As applied to recurring expenditure, the institution depends on the fee collected from students for its routine expenses such as salary of teaching ,non-teaching staff, maintenance of building and equipment etc,.

The resources are utilized for the following as per the approved budget

- Software procurement, up-gradation and maintenance.
- Skill Development and Innovation.
- Training & Placement.
- Wi-Fi, Internet & Networking.
- Student Services - NSS, Sports.
- Printing and Stationery.
- Travel and conveyance.
- Repair, Replacements, and Maintenance.
- Scholarships to merit and poor students.
- Taxes and licenses.

- Campus maintenance.
- Basic amenities.
- Miscellaneous expenses.
- Events.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Visakha Institute of Engineering & Technology has constituted the Internal Quality Assurance Cell (IQAC) to continuously upgrade the quality of the institute in all aspects.

Objectives:

- The Institution has the system of allotting a faculty member as mentor for each student. Mentoring process, the mentor helps in both personal as well as professional inconveniences of students.
- Members are granted OOD facility to attend conferences/workshops conducted by other institution motivates the faculty to publish research papers in UGC approved journals. Faculty members prepare research papers yearly and publication in UGC approved journals.

Functions:

- Every section has a class representative who provides help to the students by guiding them in their studies, career plans and goals.
- Organizing workshops and seminars on quality development for the faculty and students
- Creating awareness on various quality parameters.
- Documenting the various programs/activities that lead to quality improvement.

Strategies and Processes:**Institutionalization of Online Certification Courses:**

IQAC initiates the students and staff to take up certification courses. Enrolments for the online courses offered by various platforms such as NPTEL, COURSERA, Pantech E-Learning, IBM Skills Build etc. were taken up to enhance the domain and interdisciplinary knowledge.

Outcome: Faculty are participating in the online certification courses both by mentoring the students and also undergoing certification.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Focus on teaching learning process:**1. Maintaining academic excellence**

The college maintains course files for every branch. The contents of the course file include the following:

- Course Syllabus Sheet
- Lesson Plan
- Assignment Questions
- Unit wise Question Bank
- Subject Material

The Head of the Department acts as the coordinator who reviews the course file and maintains it. The course file also includes power point presentation slides of the subjects of each year.

Faculty themselves take responsibility of monitoring the submission of assignments, conducting seminars, quizzes and other

learner centric methods. Monthly meetings are conducted to review the status.

Outcome:

By delegating the responsibility through the IQAC to concerned Head of the Departments and faculty improvement in the standard of the faculty was observed.

2. Bridging the gap between slow learners and fast learners

A strategic plan was initiated by IQAC which emphasized on maintaining equal standards among all the students. The plan included the following steps:

- Gather the results and identify slow learners
- Plan remedial classes for the slow learners where fast learners are given the opportunity to share their experience and tips and tricks to learn the content fast.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

1.Safety and security

Safety of girls is a top priority at every campus. Nowadays, safe and supportive campus community is both an obligation and a challenge for administrators and students of the institution. Every Institute should provide a comprehensive range of security amenities especially for girls within the premises, through a dedicated team of security personnel.

Discipline in campus

There is a Discipline Committee in our institution to take care of safety and security of the students.

2.Counselling

It is important for students to explore what they like and what makes them happy, and for their parents to support them. Through counselling, advisors will be able to guide students with their carrier path as well as path to lead good life in the society.

Faculty Advisor

Faculty advisors are assigned the responsibility of mentoring and counselling of the students boys and girls both. If any problem is there both boys and girls are being counselled as per their requirements individually also.

Hostel wardens

Hostel wardens are very much considerate and careful. They act as counsellors and guardians to the hostellers.

Women grievance cell

Women grievance Cell is also active in our institution. It organizes various events on awareness issues. Our Institution has appointed counsellors to guide the students and attend to the issues of the students.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Our institution facilitates several techniques for the management of degradable and non-degradable waste. The primary focus is to reduce, reuse and recycle the waste. The institution management has also advised to refuse anything which is not needed. The institution has different dustbins to segregate the different

waste like solid, biomedical, etc.

In addition to this the institution has organized many workshops on the implementation of these techniques effectively. Training programs are conducted from time to time about the methodology of disposing the waste.

For the personal protection it has been advised to use masks while handling the waste. Moreover, wearing head gears, eye covers, apron, gloves and boots as they help in fighting the transmission of infection.

Environmental initiatives like use of renewable energy, rain water harvesting, sewage treatment plants, zero water discharge, waste management system, etc, have been implemented. Environment consciousness is embodied in the heart of the institution by tree plantations every year which is the predominant motive of the management to maintain the pristine purity and beauty of the institution and also to provide a congenial atmosphere for the academic and non-academic pursuits.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

<p>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</p> <ol style="list-style-type: none"> 1. Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping 	<p>A. Any 4 or All of the above</p>										
<table border="1"> <thead> <tr> <th data-bbox="92 566 547 629">File Description</th> <th data-bbox="547 566 1445 629">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="92 629 547 734">Geo tagged photos / videos of the facilities</td> <td data-bbox="547 629 1445 734">No File Uploaded</td> </tr> <tr> <td data-bbox="92 734 547 875">Various policy documents / decisions circulated for implementation</td> <td data-bbox="547 734 1445 875">No File Uploaded</td> </tr> <tr> <td data-bbox="92 875 547 943">Any other relevant documents</td> <td data-bbox="547 875 1445 943">No File Uploaded</td> </tr> </tbody> </table>	File Description	Documents	Geo tagged photos / videos of the facilities	No File Uploaded	Various policy documents / decisions circulated for implementation	No File Uploaded	Any other relevant documents	No File Uploaded			
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Geo tagged photos / videos of the facilities	No File Uploaded										
Various policy documents / decisions circulated for implementation	No File Uploaded										
Any other relevant documents	No File Uploaded										
<p>7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution</p>											
<p>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following</p> <ol style="list-style-type: none"> 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities 	<p>A. Any 4 or all of the above</p>										
<table border="1"> <thead> <tr> <th data-bbox="92 1312 547 1375">File Description</th> <th data-bbox="547 1312 1445 1375">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="92 1375 547 1516">Reports on environment and energy audits submitted by the auditing agency</td> <td data-bbox="547 1375 1445 1516">No File Uploaded</td> </tr> <tr> <td data-bbox="92 1516 547 1621">Certification by the auditing agency</td> <td data-bbox="547 1516 1445 1621">No File Uploaded</td> </tr> <tr> <td data-bbox="92 1621 547 1727">Certificates of the awards received</td> <td data-bbox="547 1621 1445 1727">No File Uploaded</td> </tr> <tr> <td data-bbox="92 1727 547 1794">Any other relevant information</td> <td data-bbox="547 1727 1445 1794">No File Uploaded</td> </tr> </tbody> </table>	File Description	Documents	Reports on environment and energy audits submitted by the auditing agency	No File Uploaded	Certification by the auditing agency	No File Uploaded	Certificates of the awards received	No File Uploaded	Any other relevant information	No File Uploaded	
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Certificates of the awards received	No File Uploaded										
Any other relevant information	No File Uploaded										
<p>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology</p>	<p>A. Any 4 or all of the above</p>										

and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information :
Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution and its lecturer and staff jointly celebrate the cultural and regional festivals, like New-year's day, Fresher Party, teacher's day, orientation and farewell program, Induction program, rally, oath, plantation, Youth day, Women's day, Yoga day, festivals like sankranthi sambaralu, Christmas, dussehra etc. religious ritual activities are performed in the campus.

Motivational lectures of eminent persons of the field are arranged for all-round development of the students for their personality development and to make them responsible citizens following the national values of social and communal harmony and national integration. Important national festivals like Republic Day and Independence Day are celebrated every year in our institution. All teaching staff, non teaching staff, students, invitees, guests and any attendees participates for the cause of nation. The inspiring speeches are conducted by guests and lecturers. Flag hosting with National anthem and oath of national integrity followed by distribution of sweets is the regular decorum of the programme.

Besides academic and cultural activities, we have built up many strong infrastructures for a variety of sports activities for the

physical development of the students.

The institution also encourages the students to organise and participate in different programmes organised by college, inter-college, institution and other Government or nongovernment organization to make them sensitized towards cultural, regional, linguistic, communal and socio economic diversities.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

India, as a country, includes individuals with different backgrounds viz., cultural, social, economic, linguistic, and ethnic diversities governed and guided by the Constitution irrespective of caste, religion, race sex.

Our Institution sensitizes the students and the employees of the institution to the constitutional obligations about values, rights, duties, and responsibilities of citizens which enables them to conduct as a responsible citizen.

Induction of the students on values, rights, duties and responsibilities

Students are made aware about the code of ethics, human values, rights, duties and responsibilities as a citizen of India during induction as well as other programmes throughout year.

celebration of National Days

Every year our institute celebrates Republic Day and Independence Day on January 26, and August 15 respectively. The celebration is attended by Students, Teaching and Non-teaching Staff, Invitees, guests and any attendees. The inspiring speeches are conducted by guests and lecturers.

Flag hosting with National anthem and oath of national integrity followed by distribution of sweets is the regular decorum of the programme.

Cleanliness/Plantation drive

Students consistently and regularly participate in the cleaning activities on the several occasions including Mahatma Gandhi Jayanti on October 02, every year. Moreover, students are encouraged for active participation in the plantation.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Every year our institution celebrates Republic Day and Independence Day on January 26, and August 15 respectively. The celebration is attended by Students, Teaching and Non-teaching Staff, Invitees, guests and any attendees. The inspiring speeches are conducted by guests and lecturers.

Flag hosting with National anthem and oath of national integrity followed by distribution of sweets is the regular decorum of the program.

Besides these two national days, number of other national and international days are also celebrated in our institution so that students get knowledge about the great personalities in our political, social, cultural and scientific history like Mahatma Gandhi, Sardar Vallabhbhai Patel, etc.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice 1

Title of the Practice:

Faculty Development

Objectives of the Practice:

When faculties are motivated, energized, and capable, they can enhance the learning of the student and support their personal

development. They are responsible for shaping the careers of the students. The underlying principles of faculty development are to motivate, energize and update faculty. Our institution shares with faculties about the changes in educational philosophy, new patterns of student behaviour, use of technology in the teaching-learning process, recent developments in subject knowledge, and emerging research horizons.

The objectives of faculty development are to:

- Bring out awareness among faculties about the global trends in higher education
- Adapt to new technology in the teaching-learning process
- Transform a lecturer into a competent facilitator

The Context:

A well-groomed lecturer can perform successfully and exceed the expectations of students. The learner centric philosophy of education and requirements of inexperienced faculty member who is yet to explore own teaching abilities often mismatch. Teachers for primary schools and for non-professional institutes undergo rigorous training; however, the same is not available for the professional education teacher, as it is desired to be tailor-made. Faculty development is a must to acquaint the faculty to institutional practices, to orient them to student centricity, to enrich the content, and to explore the research avenues.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

We believe that college life is not all about academics, games, friends, and fun. It is also about learning to interact with

other people, being aware of social, environmental and gender issues, and inequities in the society. We provide an opportunity to every student to contribute to make the society in which they live a better place and to grow as better individuals. Our institution has committed itself to the task of inculcating social values and responsibilities in its students.

Several activities are undertaken for the first-year students to expose them to the pressing environmental issues that ail us. They are taken on field visits to related industries and encouraged to participate in competitions dealing with environmental issues.

In addition to the classroom interactions, following are the other methods of learning experiences provided to the students:

- Project work
- Short-term Industrial visit or Internships.
- Oral presentation
- Seminars/ Symposiums/ Workshops
- Paper presentations/ Group discussions

Emphasis is paid to obtain feedback from parents, students, faculty members and alumni through informal contact to obtain information about qualitative changes which are required.

Feedback System -

- Students give feedback about the faculty at the end of each session or semester.
- Feedback is taken from the parents of the wards.
- Feedback is also taken from alumni

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

NEP has reformed education in a way that has never been done before. IQAC aspires that the college is better prepared for NEP. In today's environment, varied skills such as those related to IT, entrepreneurship, coping, and research have become increasingly vital. IQAC intends to conduct activities that will help students and staff develop these skills. To sensitize students towards inclusive social concerns, human rights, gender, and environmental issues, various seminars/ lectures will be organized throughout the session. Developing more formal linkages with other Industries, companies and colleges through MoUs will improve knowledge transfer, and the IQAC will focus its efforts in this direction. To enhance teachers' knowledge, the teaching faculty will be encouraged to attend Faculty Induction Programmes and Refresher Courses.